WYRALLAH ROAD PUBLIC SCHOOL

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“Quality Teaching and Learning
in a Supportive Environment”

INFORMATION
BOOKLET
SCHOOL SONG

There is a school that is dear to me,
Where we work and play and are happy to be,
For we learn to grow through happiness,
It’s Wyrallah Road Public School,
It’s Wyrallah Road Public School.

We’ll do our best and we’ll make a start
Sometimes it’s hard but we’ll take our part,
We’ll care and share as our lives unfold!
Three cheers Maroon and Gold,
Wyrallah Road Public School.

GENERAL SCHOOL RULES

- Sensible is Safe
- Fair is Fun
- Manners Matter
- Property is Personal

Treat others as you would like to be treated yourself.
Parent/ Caregivers,

Welcome to Wyrallah Road Public School. This booklet is intended to supply some basic information about our school.

We try to provide programs to allow our pupils to grow to their potential in a happy environment. You, as a parent/caregiver, are a partner in the efforts of the school to provide the best possible learning opportunities for your child.

Our school looks forward to your involvement.

Ralph Taylor
PRINCIPAL

BACKGROUND

Wyrallah Road Public School was officially opened on 19th November, 1954, with classes commencing in February, 1955.

Enrolments have fluctuated over the years - the initial enrolment was 284 students and in 2009 enrolments exceeded 520. It is anticipated that student numbers will remain above 500 for the foreseeable future.

The Statement of Purpose for our school is:-

“Wyrallah Road Public School Community provides opportunities for quality teaching and learning relevant to the individual in a supportive environment.”

Students at Wyrallah Road Public School display happiness, confidence and consideration for others, resulting in pride for the school through the achievements of all.

A proficient and experienced staff is committed to the personal and academic development of all students.

An interested and involved school community is strongly supported by an active P & C Association. Integration with students and staff from neighbouring Wilson Park School is an on-going feature of school activities.

The School Motto, “Growth Through Happiness”, reflects the overall ambience achieved at Wyrallah Road Public School.
EDUCATIONAL RATIONALE

In line with NSW Department of Education & Training policies and guidelines, each child at Wyrallah Road Public School is viewed and treated as an individual with individual talents. Every opportunity is given to each child to develop and mature in a caring, happy and well-organised environment, so that in as many cases as possible, maximum growth in all areas is realised by the time each child leaves for High School.

The right of every child to receive free, quality education in an atmosphere of care and friendship is wholly endorsed by the policies and guidelines at Wyrallah Road Public School.

To assist Wyrallah Road Public School to form, implement and evaluate its aims and objectives, a number of Departmental documents are utilised. They include:

(i) State Strategic and Management Plans
(ii) NSW Department of Education and Training priorities
(iii) Partnerships - The Values We Teach
(iv) Government Priorities

These documents, being clear and concise, explain the rationale and purpose of our education system and, along with many specific policy documents and statements, form the basis of the entire school education program. The P & C has copies of most documents and all school community members are able to peruse any of the documents at school at any time.

All children at Wyrallah Road Public School are given a number of basic directions for the future. They are laid out in syllabus documents released by the Board of Studies through the Department.

The mandatory Key Learning Areas are:

(i) English
(ii) Mathematics
(iii) Science and Technology, including Environmental and Computer Education.
(iv) Human Society and Its Environment
(v) Health, Physical Education and Personal Development – including Drug Education and Child Protection
(vi) Creative Arts

Through structured curriculum documents, students achieve outcomes set out clearly in each Key Learning Area.

Students develop an understanding and acceptance of Cultural Diversity and Equity.

This is developed through:

(i) Aboriginal Education
(ii) Multicultural Education
(iii) Non-Sexist Education
(iv) Anti-Racial Discrimination Policies
EDUCATIONAL RATIONALE (continued)

All students are given a basic awareness and training in acceptable standards of behaviour, including the need to be part of a society which has specific moral codes applicable to all members of that society. Departmental and school policies in this area include:-

(i) Student Welfare
(ii) Personal Development including Child Protection Procedures and Drug Education
(iii) Developing and Maintaining Effective Discipline
(iv) Anti-bullying

Attention to Specific Needs Groups within the Community are addressed through:-

(i) Talented Child Policy - Enrichment Groups
(ii) Integrated Student Policy, ie, the education of students with intellectual, physical and behavioural disabilities
(iii) Aboriginal Education
(iv) Girls and Boys in Education

To address these areas, a yearly School Management Plan is prepared by the staff, in consultation with the P & C and whole-school community. This plan is supported by a School Budget, once again receiving input from the whole-school community through the P & C and staff. In a harmonious relationship with parent/caregiver groups and the community, we endeavour to provide an education for all children that best suits each individual. As you would recognise, this is not an easy or simple task, but with your continued support, we are sure the education of your children will continue to be of the highest quality.

ENROLMENT PROCEDURES

For children enrolling at Wyrallah Road Public School, an enrolment form must be completed by a parent or caregiver. A clear Enrolment Policy, available to all, explains the zoning conditions at our school.

Children enrolled in Kindergarten classes must attain the age of 5 years prior to 1st August in the year they are attending. Birth Certificate or proof of date of birth and immunisation details must be sighted before the child is accepted at school.

Kindergarten children attend school between 9.00 am and 3.00 pm - the same period for all students at school. Orientation days are held during semester 2 of the year preceding the child commencing school.

SCHOOL ATTENDANCE

Students should attend school on all occasions that the school is open. When a student is absent, a note explaining the absence is required when the student returns to school. Absence notes are filed and details are recorded on departmental rolls. Unsatisfactory attendance is reported to the Home School Liaison Officer.
IMMUNISATION
The Government legislated that from the beginning of 1994, all students enrolling at school must show all immunisation certificates signed by a Doctor, if they have been immunised. This does not mean that there is compulsory immunisation - rather that schools should have detailed information on what diseases the students have been immunised against. If there is an outbreak of a particular disease, parents will be notified through the newsletter and advised to keep their children home if not immunised.

BUS TRAVEL
All children in Kindergarten to Year 2 are eligible for free bus travel. Children in Years 3-6 must live at least 1.6 km from school to be eligible. A conveyance subsidy is available for parents/caregivers who transport their children 1.6 km or more to a bus stop.

Whilst travelling on buses, the behaviour of all children is the responsibility of parents/caregivers and the bus proprietors. Unacceptable behaviour may result in a child being unable to use the bus service.

At the end of each school day, children travelling on buses, line up in an orderly fashion and are dismissed by teachers on duty.

PICK UP/DROP OFF ZONE
The school has a very effective drop off/pick up zone. By following a few simple rules the area will continue to be an effective way to drop off/pick up your child/ren.

- In the afternoon, arrive at 3.00pm at the earliest. DO NOT QUEUE before 3pm.

- Please remember that Emergency Vehicles (ambulance/police) need access to the school AT ALL TIMES. Queuing into Nielson Street and across school entry gate would block emergency vehicles from entering the school.

- Service vehicles and parents also require access before 3.00pm. Parents often carpool students to sports carnivals and excursions, requiring dropping students off in the safety of the drop off zone. When students are picked up early (sick/appointments) it is vital they have access to the carpark as well as parked vehicles that need to leave the carpark before 3pm.

- Students should use the safety door / passenger side door - unless not practical i.e. baby capsule.

- Parents should not leave their vehicle unless necessary to assist student. Be patient as smaller children do take longer (i.e. seatbelt assistance).

- Obey road rules at all times.

- Consider traffic i.e. preschool and flow through traffic along Elizabeth St. Do not queue across intersection or in a manner to interrupt traffic. Specifically; Elizabeth St, Eastside Place and Colleen Place (preschool).

- There should be no surprises; the pick up / drop off zone is busy EVERYDAY for about 15 minutes. EXPECT it to be busy and respond appropriately.
PLAYGROUND ROUTINES

Before School:- Children should not be at school before 8.30 am. Teachers are on duty for children between 8.30 am and 9.00 am.

Before school, the supervised areas for all students are the Assembly Shelter Area and bottom playground. In the interest of student safety, all fixed playground equipment is out of bounds before school.

Recess:- 11.00 - 11.25 am. This is a 25 minute break for all children to have something to eat, go to the toilet and prepare for the next school session. No formal games are allowed during recess. Teachers are rostered on playground duty in the playground areas.

Lunch:- 12.55 pm - 1.40 pm. All children are seated to eat a proper lunch under supervision. A K-6 playground is available to all children with many activities. Five teachers are rostered on duty with the Assembly Shelter Area being used as an additional playground area. The Library and Computer Rooms are open during the second half of the lunch period.

Wet Weather:- Children are supervised by class teachers. Indoor activities are organised within classrooms.

It is important that parents/caregivers and children understand the system of co-operation and understanding which has been created to allow all children to enjoy fully the resources the playground has to offer at Wyrallah Road Public School.

VISITORS’ PASSES

A two-tier system of visitors’ passes is in operation at Wyrallah Road Public School. Regular visitors to the school, e.g. canteen workers, scripture teachers, classroom helpers and P & C committee members will be issued with a permanent badge that will be returned at the end of each year. Permanent badge holders are still required to sign in every time they enter the school. Day and occasional visitors will call into the office first, sign on, collect a badge and then return badge when signing out.

Parents dropping off and picking up students are exempt from this practice. Tradesmen have their own signing-in procedures.

People without badges during the school day may be challenged by staff as to why they are in the school.

PARENTS’ AND CITIZENS’ ASSOCIATION

All parents/caregivers and friends are welcome to join the P & C Association. The membership fee is $1.00. Meetings are held on the second Wednesday of each month at 7.30 pm. Time changes will be notified. This body is involved in discussing school matters and provides a forum for parental communication.

The Fundraising Committee, the Canteen, the Uniform Shop and the Environment Committee are sub-committees of the P & C.
THE FUNDRAISING COMMITTEE
The Canteen, Uniform Shop and Fundraising Committee is responsible for organising events and functions to provide the money needed to ensure that pupils at Wyrallah Road Public School are supplied with the best teaching aids and resources possible.

The Fundraising Committee meets early each year to decide a calendar of activities to raise money to meet the commitments arising from the budget for the year. Meetings are held on the first Monday of each month.

CANTEEN
The P & C operates a Canteen daily, with a wide range of nutritious foods available at reasonable prices. It is run by a supportive Canteen Committee and is staffed by a Canteen Supervisor and voluntary helpers. You are encouraged to offer your help on a roster system to ensure the smooth running of the Canteen.

Lunch orders are to be clearly written on a lunch bag, along with the child's name, year and teacher. Lunch bags are available from the Canteen. The correct amount of money should be enclosed in the bag which is to be handed in at the Canteen before 9.00 am each morning. A separate lunch bag should be completed for each child. A Canteen price list is available and will be subject to alteration each term.

NUT ALLERGIES:  Our school runs a nut product free Canteen and we also strongly encourage parents to refrain from packing nut products in their children's lunch box. We seek your support in keeping all our children safe.

The Canteen Supervisor at school may be contacted by phone on 66214870.

The Canteen Committee is responsible for providing an adequate service of wholesome food to pupils.

It is required to meet at least once a term to:-
(i) decide prices
(ii) introduce new lines, especially "health foods" on a trial basis
(iii) promote healthy eating habits
(iv) transfer profits to the P & C Association.

CANTEEN HELPERS: A loose-leaf insert has been included with this booklet with a tear-off slip for Canteen volunteers. Everyone is most welcome to join the Canteen helpers and assist the school in a friendly and co-operative environment.
UNIFORM SHOP
A Uniform Shop from which school uniforms can be bought is operated by the P & C Association. A range of both new and second-hand items are available. All proceeds from sales are contributed to school fundraising projects. The Uniform Shop is located adjacent to the Canteen and is open on Fridays 8.30 am – 10.30 am and on special occasions, eg. Orientation Day and at the beginning of the new school year. Uniforms are also available at Spilt Ink, Dawson St Lismore.

SCHOOL UNIFORMS
All students are expected to wear school uniform. The P & C, in consultation with the Principal, determine the school uniform. It is the view of the P & C that students wearing the correct uniform helps create a good school spirit and enhances the public image of the school. The co-operation and goodwill of all parents/carers is sought in ensuring their child is dressed in the correct uniform at all times. If there is any problem with a school uniform matter, parents/carers are welcome to raise the matter with the Principal and assistance may be available under special circumstances.

On all occasions, where the school is in public view, students will wear the correct school uniform.

HATS
Maroon sun-safe surf hat. WRPS adopts a ‘No hat no play’ policy.

SUMMER UNIFORM
Girls: Maroon skort and grey/maroon/white check blouse OR dress (same as blouse) white socks and black shoes or sandals
Boys: Maroon polo shirt and grey shorts grey or white socks and black shoes or sandals

WINTER UNIFORM
Same as summer uniform above, worn with maroon pullover or zip jacket.
Girls: may wear long maroon pants or track pants with school blouse.
Boys: may wear long grey pants or maroon track pants with maroon shirt.

SPORTS UNIFORM
Required for years 2 to 6.
Boys and Girls: Gold polo shirt with maroon collar, white socks, sports shoe/jogger Maroon shorts (girls may wear maroon skort as per summer uniform)
Note: Students selected in representative school sports will require school sports socks (gold with maroon stripes).

Uniforms are available at the School Uniform Shop and Spilt Ink. Patterns for girls’ uniforms are available from the Uniform Shop.
**VOLUNTARY CONTRIBUTIONS**

Voluntary contributions enable all parents/caregivers to donate money at the beginning of the school year when there is a need to supply new materials and teaching aids.

**WEEKLY NEWSLETTER – ‘WRAPS’**

Parents/caregivers are notified of past, current and future events throughout the school by means of a weekly Newsletter. The Newsletter is sent home at the beginning of each school week with the eldest child in each family. Additional copies are available at the office and the newsletter is published weekly to our school website at www.wyrallahrd-p.schools.nsw.edu.au

**PARENT/CAREGIVER HELPERS**

Opportunities exist throughout the school for parents/caregivers to assist in such areas as reading, story-writing, sport, etc. If you are able to help at any time, please see your child’s teacher.

**COMMUNITY INVOLVEMENT**

Parent/caregiver and community involvement with the school is essential in encouraging children to learn. Parents/caregivers of all children at this school are urged to show an interest in the education of their children by keeping in touch with the school through personal contact, reading school newsletters sent home weekly and other notes which may be sent home at various times.

The school relies on parental support in many areas, e.g. representation on the School Committees; the parental bodies; assistance with sporting functions; classroom and general school activity help; working bees and overall encouragement and guidance of all school students.

School facilities and equipment are regularly made available for community use. The school belongs to the community and therefore community and parental involvement is encouraged at all times.

**ASSESSMENT**

Student assessment is an on-going and integral part of the classroom program. It may consist of teacher observation, formal testing, peer assessment, self-evaluation, diary recording or a number of inter-related techniques all used to gauge each student’s progress and achievement.

Individual student profiles are developed throughout the years in primary school, enabling consistent and continuous progress reporting to be delivered to parents/caregivers through appropriate written reports and interviews.

NAPLAN takes place in Years 3 & 5 as directed by the Department of Education and Training. Results are sent by the Department to both the school and the child’s parents/caregivers.

**‘BEST START’ KINDERGARTEN ASSESSMENT**

Kindergarten teachers will conduct Best Start Interviews to observe all of the children performing a range of tasks, to assess where to start teaching literacy and numeracy.
INTERVIEWS AND REPORTING TO PARENT/CAREGIVERS
The Principal, supervisors and classroom teachers are always willing to discuss your child’s progress with you. Should you have any concerns, please contact the school office to arrange a suitable time for an interview. Formal interviews are conducted when necessary.

Written reports are provided for all students at the end of Terms 2 and 4. These show the outcomes achieved by students in Key Learning Areas.

A School Annual Report is produced at the end of Term 1 each school year and is distributed by the Department of Education & Training to each family during Semester 2.

REPEATING STUDENTS
All children at Wyrallah Road Public School are evaluated on an individual "needs" basis. A child will be recommended for repeating a year, only when it is anticipated that educational benefit for that child would be advantageous. Parents/caregivers have the final say as to whether a child repeats or not, except for the rare occasion in Year 6, where a child is deemed too young to proceed to high school.

SCHOOL LIBRARY
The School Library is available for use by all children from Kindergarten to Year 6. A Teacher-Librarian is present all week to conduct classes and assist staff and students. Children are able to use the Library during lunch time. Special Library-based activities are planned throughout the school year. All children have the opportunity to borrow books for a one week period. Parents/caregivers are notified when books are seriously overdue or misplaced.

If borrowed library books are to be taken home, they must be protected by a suitable library bag.

SCHOOL COUNSELLOR SERVICE
School Counsellors are experienced teachers with post-graduate training in school counselling. They complement the work of teachers by providing counselling and psychological services in schools. Through consultation, they work with students, teachers and parents/caregivers on individual matters, as well as school-wide strategies to enhance the social, emotional and academic development of students.

School Counsellors Provide:
♦ assessment and management services related to students with learning difficulties and/or emotional and behavioural difficulties;
♦ assistance to students with their general development needs;
♦ a resource to the school on student welfare matters such as child sexual assault, the integration of students with special needs and the management of critical incidents;
♦ contributions to related professional development activities.
SCHOOL COUNSELLOR SERVICE (continued)

Professional Supervision:
A School Counsellor’s immediate supervisor, for professional matters, is a District Guidance Officer who has responsibility for the management of a team of counsellors. School Counsellors are also responsible to the Principal of any school in which they are working.

All children have access to the School Counsellor and the District Guidance Officer. These officers assist parents/caregivers and staff in the identification of learning difficulties and help in the areas of personal development, self-esteem, study skills and interpersonal relationships. The Counsellor is also available to parents/caregivers and contact can be made through the school. A permission note is required before testing is administered by the School Counsellor.

HOMEWORK
Homework is given to children at Wyrallah Road Public School to consolidate, extend and enrich the learning program. The amount of homework to be set will be based on the experience and age of the child and will range from informal, optional experiences in the early years to more structured programs as each child progresses through the years. Homework set by teachers will be reviewed and followed up in the classroom to ensure optimum benefit for all children. Although homework is not compulsory, teachers strongly encourage students and parents/caregivers to participate in the homework program. Parents/caregivers are advised to seek further clarification of specific homework demands for their children from the class teacher, if required.

MEDICAL PROCEDURES
1. The school Sick Bay is equipped to accommodate children who become ill or injured whilst at school. First Aid is administered at school for minor problems. Parents/caregivers are notified immediately of any serious problems and, if necessary, an ambulance contacted.

2. Sick children must be kept at home in the event of infectious diseases until the symptoms disappear or doctor’s written advice is received to the contrary. If the child is not well at the start of the day, she/he should not be sent to school. Parents/caregivers should use their discretion about this and should always inform the teacher, in writing, of the illness when the child returns to school.

3. Parents/caregivers are requested to complete a Medical Information form each year or when they enrol a child at school, to provide up-to-date information for urgent contact. It is the responsibility of parents/caregivers to update this information, as necessary.

4. Kindergarten children may be medically screened during their first year at school. Permission notes are required. Students in specific years may have the opportunity to be screened by the Community Dental Nurse. Permission notes are required.
MEDICAL PROCEDURES (continued)

5. Student Medication at School: Departmental and Union policies are quite clear on this subject - no staff member (teaching or administrative) is required to administer medications of any sort to students. However, we do understand that some prescribed medications (prescribed by a qualified medical practitioner) need to be given on a long-term continuous basis and our staff is prepared to do this, under the following conditions:

i) A pro-forma letter (available from the front office) is signed by the parent/caregiver exonerating staff from blame if a dosage is incorrect or missed;
ii) Medication is delivered to the front office by a parent/caregiver and is kept in a secure medical cabinet and is clearly labelled;
iii) The responsibility rests with the child to present her/himself at the office at the appropriate time for medication.

Apart from prescribed, long-term medications, no other items will be administered by school staff - this means no Asprin/Panadol, etc., no ointments, ear-drops, no vitamins or health/herbal medications and no short-term antibiotics. Students with chronic asthma are required to carry appropriate medication with them at all times.

STUDENT BEHAVIOUR

Student Reward Systems:

- **Merit Certificate System** - A cumulative system of merit cards enables students to collect awards and progress through three levels in attaining school banners and attending a Celebration Day. Merit cards may be given by all school staff members at any time for appropriate behaviour, work and effort.

- **Win Bins** – A further aspect of our Student Reward System was introduced in Semester II, 2004.

- **Principal’s Award** - Students are sent regularly to the Principal to receive recognition through a special stamp for appropriate work habits and results.

- **Class Awards** - are an integral part of the encouragement and support given to all students at all times. They may occur in a variety of ways - books, stickers, special certificates, etc.

**Presentation Evening Awards** - End-of-year class and special awards are given to Years 2-6 for academic results, application, citizenship, sportsmanship and other activities, e.g. cultural/sport, etc. Students in Kindergarten - Year 1 participate in a day-time Presentation Ceremony at which they are all recognised for their efforts throughout the year.
STUDENT BEHAVIOUR (continued)

Time-Out Policy: Time-Out is to be used for major playground offences such as:

- Violent and aggressive behaviour
- Repeated non-compliance
- Damaging school property
- Bullying - verbal, physical, emotional
- Discrimination/racist comment or action
- Offensive language at a staff member

Note:

- At the Principal’s discretion, according to the severity of the act, a suspension may occur.
- Students who display violent and aggressive behaviour in the classroom can only be placed in Time-Out after consultation with an Executive.
- A student can be placed in Time-Out after consultation with an Executive or the Principal for extreme and repeated classroom behaviour.
- A child placed in Time-Out will have the length of detention determined by the Executive on Time-Out and in accordance with the severity of the misdemeanour. When a child reaches a total of 5 days in Time-Out in any single term, an interview may be called with their parents. Any student who reaches a total of 10 days in Time-Out in any single term, shall be excluded from extra curricula activities for a period of 5 weeks.
- A student can be excluded from any representative school activity at the discretion of the Co-ordinator and/or Principal.

Entry in Time-Out: A letter will be sent home informing parents/caregiver of the misdemeanour that occurred. The Time-Out teacher and the student will sign the letter and it will be sent home. The parents/caregivers will then sign and return the slip of notification. These will be kept on file. If the slip is not returned, the Time-Out letter is to be posted to the parent/caregiver.

Ten Days Spent in Time-Out: Executive Teacher or Principal will notify the parents/caregivers as to the student’s exclusion from all extra curricula activities (both in and out of the school) for the next 5 weeks.

Exclusion from the following extra curricula activities will occur after the 10th day of Time-Out in a term:-

- School social/disco
- School excursions
- All representative sport
- School sport - cannot choose a sport that is off the school grounds
- All visiting performances/coaching activities
- Inability to maintain position on the SRC (including Captains, Vice Captains, Sporting House Captains and Vice Captains)
- Merit Card & School Banner Celebrations
- Any additional activity as seen appropriate by the Principal

Important: Ten Day Time-Out in a term will result in exclusion from extra curricula activities for a period of five weeks, commencing from the date of the 10th day. Students will commence each new term with a clean slate, but they will have to complete their period of exclusion from activities.
COMPUTERS
All children from Kindergarten to Year 6 participate in the school’s Computer Awareness and Learning program. Every classroom has daily access to a computer, with additional resources available in the Library and Computer Laboratory. The P&C has strongly supported the Computer Education Program over the past years.

SCHOOL SPORT AND P.E.
All children participate in a skill development program that encompasses many sports played within the community. A set period is allocated during the week for sport to be taught. Students are to wear sports uniform at this time.

Children are also involved in PSSA trials and carnivals as well as selected state knockout competitions. A Physical Education program, emphasising personal fitness development, operates as an integral part of all class programs. House colours are:

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<tr>
<td>Lawson</td>
<td>Red</td>
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<td>Mackellar</td>
<td>Green</td>
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<td>Paterson</td>
<td>Yellow</td>
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<td>Gilmore</td>
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EXCURSIONS
Excursions are seen as necessary and worthwhile activities for all years. The duration and type of excursions vary, depending upon the age of the children and the units of work being studied. Advance notice is given to parents/caregivers so that costs can be budgeted where necessary. Information sheets and permission notes are sent home for all excursions.

CULTURAL VISITS
These are valuable and worthwhile experiences for all children. A varied selection of visiting performances is offered each year, with the costs being kept to a reasonable level.

SCRIPTURE
Clergy and lay-teachers attend weekly to give religious instruction. Some lessons are non-denominational and are usually conducted on a class basis.

SCHOOL BANKING
A school banking system with the Commonwealth Bank operates each Friday. Classroom bank bags are used for any children wishing to take advantage of this service.

P & C voluntary helpers oversee this operation, resulting in financial benefit to the School each year.

SCHOOL CAPTAINS
Late in Term 4, all students in Years 2-5 elect two girl and two boy students in Year 5, to be the School Captains and Vice-Captains for the following year. These students have a range of responsibilities which include: running school assemblies; organising the Student Council; compering Presentation Evening and generally representing the students in an official capacity, as needs arise.
SPECIAL DAYS
Several special days are observed throughout the year. On these days, some variation to the normal school routine takes place. Among the special days observed are:–

- Anzac Day
- Remembrance Day
- National Aborigines' Day (held during NATSI Week)
- Open Day (held during Education Week)
- Special Sporting Days (Athletics Carnival, Swimming Carnival, Cross Country)
- Special Curriculum Days (Art/Craft, Maths/Science, Bicycle and Road Safety, English themes)
- World Environment Day
- Public Education Day

Other special days may include fundraising days, concerts, etc. Advance information of events such as these is always published in the weekly Newsletter.

SPECIAL EVENTS
Throughout each year, special events are organised in which all students participate. Among the special events which may occur are:–

- School Assemblies
- Student Discos
- Year 6 Farewell Social
- Music groups during and after school, e.g. choir, guitar and band
- School productions, local festivals, etc.

CHANGE OF ADDRESS
It would be appreciated if you could notify the school, as soon as possible, following a change of address, telephone number or emergency contact people.

CHANGE OF AFTER-SCHOOL ARRANGEMENTS
If the need arises to change after-school arrangements, please do so by a note to the class teacher. We are unable to accept telephone calls to alter arrangements.
**INFECTIOUS DISEASES - EXCLUSION FROM SCHOOL**

**Chicken Pox:**
For at least 5 days after first spots appear or when blisters have all crusted.

**Hepatitis A (Infectious Hepatitis):**
Until child has recovered (usually 7 days from first signs of jaundice).

**Measles:**
At least 4 days after appearance of rash.

**Mumps:**
Until child has fully recovered or for 9 days after the appearance of the swelling.

**German Measles (Rubella):**
Until child has fully recovered or for at least 4 days after the rash appears.

**Whooping Cough:**
Until the first 5 days from the start of an antibiotic course has been completed.

**Impetigo:**
See family doctor. If sores are being treated and are properly covered, children are allowed to attend school.

**Head Lice:**
Parent/caregivers will be immediately notified. Treatment can be carried out that night and the child can return to school the next day. Appropriate solution can be bought from Chemist without prescription. Everyone living in the same house should be treated at the same time. Notify the school.

**Ringworm:**
Keep child home until you have seen your pharmacist and begun treatment. Notify the school. It is not necessary to keep contacts at home but you should inspect them for signs of ringworm and the infected area must be covered when the child returns to school.

**Scabies:**
Keep your child home until you have seen your pharmacist and begun suitable treatment. Notify the school. You do not need to keep contacts at home but inspect them regularly for signs of scabies.

**Conjunctivitis:**
See your family doctor. Keep your child at home until discharge from eyes has stopped. It is not necessary to keep contacts at home.
This is the mandatory hand-writing style used in the N.S.W. Public School system and taught to students at Wyrrallah Road Public School.